

Odawa Economic Affairs Holding Corp

Board of Directors Meeting

August 10, 2020 at 5PM

RESCHEDULED August 11,2020 at 6PM

Meeting called to order at 6:04 PM (via zoom)

Board Member present: Chair, Greg Karlis, Treasurer, Cheryl Kishigo-Lesky, Secretary, Melissa Shomin

Ex-officio member – Rob Ellerman

Staff Present – Administrative Assistant-Shanna Kishigo

Guest present – Tribal Council Treasurer Marci Reyes and Tribal Council Member Melissa Pamp

Motion made by Greg Karlis supported by Cheryl Kishigo-Lesky to the agenda as amended. Motion passes. 3-0-0

Motion by Cheryl Kishigo-Lesky supported by Greg Karlis to approve minutes for 7.13.2020. Motion passes 2-0-0 (Meeting happened prior to Secretary Shomin's appointment)

Motion by Cheryl Kishigo-Lesky supported by Greg Karlis to approve minutes for 7.21.2020. Motion passes 2-0-0. (Meeting happened prior to Secretary Shomin's appointment)

Motion by Greg Karlis supported by Cheryl Kishigo-Lesky to approve minutes 7.27.2020 as amended. Motion passes 3-0-0

Public Comment opened at 6:48 pm closed at 6:49pm NONE

Report:

a) Chair Report:

Verbal and Discussion: Transfer from Lume to direct deposit. Updates/activities regarding communication with Lume. Upcoming Tribal Council Monthly reporting on August 20,2020 at 12:30pm, requested report time to be moved to 9am, so all board members can participate. Topics that should be included in the July 2020 monthly report to Tribal Council. Update on new position for Executive Director. After 16 days and keeping the position open according to Tribal preference law the position application time has closed. One appicate and the position will be interviewed this week. Update on hiring will be at the next Regularly scheduled meeting. Update for the DOC regarding newly appointed board member(s).

Motion made by Cheryl Kishigo-Lesky to accept the Chairs report supported by Melissa Shomin. Motion passes 3-0-0

b) Treasurer Report:

Discussion: Banking updates in regards Dart Bank and Lume payment. Confidential- Financial documents and bank statements have been sent for Boards review via email. 2019 Audit from Mid-West Professionals will be sending a hard copy via snail mail tomorrow-August 12,2020.

Motion by Greg Karlis supported by Melissa Shomin to acknowledge lease(s) payments for August 2020 from Lume Petoskey and Mackinaw locations. Motion passes. 3-0-1

Motion by Greg Karlis and supported by Melissa Shomin to accept the Treasurer report. Motion passes 3-0-0

c) Secretary Report:

Discussion: Requested and reviewed all documents from Administrative Assistant-Shanna Kishigo. Requested access to Quickbooks to help generate reports for Tribal Council.

Motion by Greg Karlis supported by Cheryl Kishigo-Lesky to accept Secretary report.
Motion passes. 3-0-0

Public Comment opened at 7:30pm: Tribal Council Treasurer Marci Reyes- She would like to see policy and procedures in place before hiring of employees for the OEAHHC. Public comment closed at 7:34pm

Motion by Greg Karlis supported by Cheryl Kishigo-Lesky to go into Closed Session for Confidential Business Matters at 7:41pm. Motion passes. 3-0-0

Motion by Melissa Shomin supported by Greg Karlis to come out of Closed Session at 7:47pm. Motion passes. 3-0-0.

Following meetings and activities as of today:

- 7/27/20 Regularly Scheduled Board Meeting
- 8/6/20 Communications with Lume regarding payment and direct deposit
- 8/11/20 Regularly Scheduled Board Meeting (Rescheduled from 8/10/20)

Next Regularly scheduled meeting: August 24, 2020 at 5pm EST via zoom

Motion made by Greg Karlis supported by Cheryl Kishigo-Lesky to adjourn Motion passes 3-0-0

Adjourn at 7:49pm